

Exhibit N, Evaluation Tool DFPS Procurement No. HHS0016857 Criteria, Subcriteria Sheet				
Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
1	Qualifications and Experience (30%)			
1.1	Evaluate Respondent's executive summary and examples of past projects demonstrating its qualifications, capacity, and expertise.	20%		
1.2	Evaluate Respondent's proposed key staffing profile and the demonstrated experience and capabilities of key staff.	10%		
Subtotal		30%		
2	Project Work Plan (50%)			
2.1	Evaluate Respondent's proposed processes and methodologies for providing the components of the Scope of Work and its approach to meeting the Project Schedule.	10%		
2.2	Evaluate Respondent's proposed methodology and approach for providing the Project Services.	10%		
2.3	Evaluate Respondent's proposed methodology and approach for providing the Project Deliverables.	10%		
2.4	Evaluate Respondent's proposed methodology and approach for meeting required progress reporting.	10%		
2.5	Evaluate Respondent's proposed methodology and approach for meeting security requirements, and addressing and mitigating security breaches, including the details of any past data breaches.	10%		
Subtotal		50%		
3	Cost (20%)			
3.1	Evaluate the reasonableness of Respondent's proposed pricing.	15%		
3.2	Evaluate Respondent's proposed cost for Total Initial Term and Optional Extension Terms.	5%		
Subtotal		20%		
TOTAL (%)		100%		

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Evaluation Scoring Guide		
Score	Level	Description
Unacceptable	1	Response does not address requirement. Response is completely unacceptable.
Unacceptable	2	Response mentions requirement, but is not responsive to the elements of the requirement.
Unacceptable	3	Response addresses requirement, but response described does not allow the agency to fulfill mission.
Marginal. Fails to meet evaluation standards but failures are correctable.	4	Response meets fundamental requirements, however could not be implemented as described (would require both the agency and Respondent to make significant changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	5	Response meets fundamental requirements, however could not be implemented as described (implementation would require both the agency and Respondent to make minor changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	6	Response meets fundamental requirements, however could not be implemented as described (implementation would require changes to be made by Respondent only).
Acceptable	7	Response clearly satisfies requirement but has some minor weaknesses.
Acceptable	8	Response clearly satisfies requirement.
Acceptable	9	Response satisfies requirements and has some benefits above requirement.
Exceptional	10	Response far exceeds all aspects of requirement.

For the purposes of this exhibit, "the agency" means the contracting state agency as specified in the solicitation.

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No.	Best Value Criteria	Weight
1	Qualifications and Experience	30%
2	Project Work Plan	50%
3	Cost	20%
	GRAND TOTAL	100%